



AN EXCITING OPPORTUNITY FOR GRADUATING STUDENTS SEEKING EMPLOYMENT

As a Board Member of the Los Angeles chapter of the Women's Transportation Seminar (WTS-LA), I am pleased to offer you the unique opportunity to participate in the third edition of the WTS-LA Transportation Resume Book. The Resume Book will include the resumes of the best female and male students from Southern California's top rated schools with transportation planning, transportation/civil engineering, environmental management, public policy and logistics programs.

WHY PARTICIPATE?

WTS will provide its public agency and private sector sponsors with copies of the Resume Book for their use in filling open positions within their organizations. Sponsors include transportation agencies responsible for the most interesting transportation projects in Southern California, and consulting firms involved in local and national projects. You will find a list of the WTS-LA sponsors to which we will offer the Resume Books at: www.wtsinternational.org/la

What is WTS-LA?

Established in 1977, WTS is an international organization of more than 4,000 transportation professionals. Our multidisciplinary membership (and sponsorship) ranges from entry level to top transportation industry leaders, in both the public and private sectors. Boasting more than 500 members, WTS-LA is the largest of the WTS chapters. Although the mission of WTS International is the success and advancement of women in transportation, 38% of all WTS members are men—a fact that stems from an implicit understanding of the powerful business alliances that are forged within the organization.

NEXT STEPS

If you would like to be included in the WTS-LA Transportation Resume Book, please submit your one-page resume by February 28, 2009. Submission requirements, a sample resume and frequently asked questions are included below. You may also email me with questions at dricard@alum.mit.edu.

I encourage you to take advantage of this wonderful opportunity to have your resume reviewed by the premier transportation employers in Southern California.

Sincerely,

Diane M. Ricard

WTS-LA 2008 Resume Book Program Chair

WTS-LA TRANSPORTATION RESUME BOOK: HOW TO PARTICIPATE

1. Resumes will be accepted from undergraduate and graduate students graduating in 2009.
2. Use a one-page format for your resume. A sample resume is attached. **File naming convention: last name first name_school name. Example: McFarland John_UCLA**
3. All resumes should be proofread and edited prior to submission to WTS. Resumes will be included in the book as submitted.
4. Your resume should fall into one or more of the following broad categories: Transportation Planning, Transportation Engineering (or Civil Engineering with a Transportation focus), Environmental Management, Public Policy, and Logistics.
5. Submit resumes in PDF format only. **File naming convention: last name first name_school name. Example: McFarland John_UCLA**
6. Submit resumes by February 28, 2009.
7. Delivery of Resumes: Send a separate email with your resume attached for each category in which it belongs to: Diane Ricard (email: dricard@alum.mit.edu). The subject line of the email should contain the category for which the resume is being submitted.

WTS-LA RESUME BOOK FREQUENTLY ASKED QUESTIONS

- When will the Resume Book be sent out? **Early April 2009**
- What is the deadline for submission of resumes? **February 28, 2009**
- Is there any cost to participate? **No.**
- May we see a list of the "public agency and private sector sponsors" who will receive the Resume Book? **The WTS-LA Sponsor List is located online at: www.wtsinternational.org/la**
- What are the guidelines for selecting students for the resume Book? **We would like to consider all graduating students—undergraduate and graduate programs - male and female. A good guideline is: GPA of 3.2 or higher, but we will consider any student that has his or her supervisor's recommendation. Resumes should fit into one of more of the following broad categories: Transportation Planning, Transportation Engineering (or Civil Engineering with emphasis on Transportation), Public Policy, Environmental Management, or Logistics.**
- Do you have a standard resume format?" **Please provide a one-page resume format of your choice. A sample resume is included.**
- Is this an opportunity appropriate for non-graduating students seeking summer internships and part-time jobs, or only for graduating students looking for full-time employment? **Participation is limited to students who are ready to enter the work force. Please only submit your resume if you will receive your undergraduate or graduate degree in 2009.**

(Sample mid-career resume)

BETTY S. BRUIN

100 North University Avenue, #1 • Los Angeles, CA 90089 • (213) 740-5555 • bbruin@ucla.edu

OBJECTIVE

A position in the greater Los Angeles metropolitan area with a transportation or environmental planning and consulting firm focusing on services related to large-scale infrastructure projects.

EDUCATION

University of California at Los Angeles, Los Angeles, CA

Master of Science in Civil Engineering

Candidate May 2009

University of California, San Diego, La Jolla, CA

Bachelor of Science, Civil Engineering

May 1998

- Cum Laude; Honors in Economics

EXPERIENCE

Johnson Homes

Project Manager – Commercial Division

Long Beach, CA

April 2000 - June 2007

Established commercial branch for Southern California residential development company by researching and developing build-to-suit leased property and self-storage facilities. Successfully negotiated purchase of property for 80,000 sq.ft. office building.

- Conducted market analysis and research for commercial property.
- Developed business plan for entry into commercial property.
- Designed marketing brochures and worked with brokerage community to promote properties.
- Constructed and analyzed pro-forma spreadsheets for feasibility of projects.
- Performed analyses of properties and worked with architects and cities to develop residential properties.

Kaufman and Broad, Inc.

Land Acquisitions/Forward Planning Associate

Irvine, CA

May 1998 - March 2000

Analyzed housing markets, modeled financial data, and evaluated due diligence materials to facilitate the acquisition of land and the development of single-family residential projects.

- Analyzed financial and operational feasibility of Plaza Pacifica, a 67-unit project in San Clemente with a sales value of \$24.4 million.
- Evaluated competitive residential market in San Clemente and projected future market prices of Plaza Pacifica units.
- Findings from these feasibility studies and market analysis contributed to decision by Kaufman and Broad Land Committee to purchase \$5.5 million parcel of land.

ADDITIONAL INFORMATION

Languages: Fluent French, Proficient Italian

Professional Affiliations: WTS International (formerly the Women's Transportation Seminar) – Los Angeles Chapter (the nation's largest), Urban Land Institute, Transportation Research Board, American Planning Association

Computer Skills: Proficient in Microsoft Office (Assess, Excel, PowerPoint and Word), ARGUS